

**OASIS VILLA RESORT HOMEOWNER ASSOCIATION**  
**REQUEST FOR ARCHITECTURAL CHANGES**

Homeowner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Unit #: \_\_\_\_\_

Phone #s: Daytime: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Type of Modification:

**ADDITION                      FENCE                      EXTERIOR                      DECK/PATIO**

**OUTBUILDING                      LANDSCAPE MODIFICATION                      OTHER:**

(DESCRIBE) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT: PLEASE ATTACH A DETAILED DESCRIPTION OF IMPROVEMENTS/MODIFICATIONS, INCLUDING THE FOLLOWING INFORMATION, IF APPLICABLE, AS WELL AS A PLAT MAP SHOWING LOCATION OF MODIFICATION:**

- |   |   |
|---|---|
| 1. <b>Location</b>  | 7. <b>Plans/Drawings/Photo/Brochure</b>   |
| 2. <b>Size</b>  | 8. <b>Exterior Finish</b>   |
| 3. <b>Color</b>   | 9. <b>Dimensions</b>  |
| 4. <b>Material</b>  | 10. <b>Utilities</b>  |
| 5. <b>Contractor</b>  | 11. <b>Types of plants, quantities, addition or removal, existing or new plant bed edge</b> |
| 6. <b>Copy of Property Plat Map, with Proposed changes/ Additions shown</b> | 12. <b><u>Written Neighbor agreement (If Applicable)</u></b>                                |

What is your estimated start date?: \_\_\_\_\_

What is your estimated completion date?: \_\_\_\_\_

Owner Signature \_\_\_\_\_

**THE COMMITTEE RESERVES THE RIGHT TO REQUEST MORE INFORMATION TO CLARIFY THE REQUEST. REQUESTS FOR MULTIPLE CHANGES SHOULD BE SUBMITTED SEPARATELY.**

## Guidelines for Submitting an Architectural Request

In order to submit a request for architectural changes you must adhere to the following guidelines.

1. Fill out the attached “**Request for Architectural Change Form.**” Please include all the requested information including but not limited to; location, size, color, building material, exterior finish, dimensions, utilities, and types of plants quantities to be used and written neighbor agreement (If applicable)

Include with your request a copy of your **Plat Map or Lot Survey.** You should have received this document at your closing. If you do not have a plat map you will need to contact your county Tax Department. Please draw the location of the proposed item directly on the map.

2. You must also include a **brochure, photo, picture or drawing** of what the project will look like when it is completed.

Your request cannot be processed without all of the above information included.  
**Incomplete requests will be returned to the homeowner for completion.**

**NO PROJECT CAN BEGIN WITHOUT WRITTEN APPROVAL  
FROM THE ARCHITECTURAL COMMITTEE.**